

TRAINING PROGRAM ON CONTRACT MANAGEMENT AND DISPUTE RESOLUTION, NEPAL

24th to 26th April 2024

AGENDA

Day 1- 24th April 2024, Wednesday

Arrival of participants (Check in at 2pm) at the Hotel

Lunch from 1:00pm to 2:30 pm at Hotel

Registration will start from 2:30 PM onwards

Day/timings	Agenda	Topic
3:00 pm- 3:30 pm	Opening Session	<ul style="list-style-type: none"> Welcome to participants. Setting the context Introduction & Expectation sharing from participants.
3:30 pm -4:30 pm	World Bank Initiatives on Contract Management and Dispute Resolution	<ul style="list-style-type: none"> Importance of procurement process and selection of right contract to minimize downstream problems. Complaint Management and Standstill period Dispute Resolution Boards (DRB) and Dispute Avoidance Adjudication Board (DAAB) Contract Management Plans
4:30 pm-5:45 pm	Contract Management: An Introduction	<ul style="list-style-type: none"> Understanding of Contracts & Need for Contractual Relationships Components of a Contract
5:45 pm onwards	Closure of Day 1 followed by Evening Tea	
Dinner from 8:00pm to 10pm at Hotel		

Day 2: 25th April 2024, Thursday

Team Building Activities from 8:00am to 10:00am followed by Breakfast from 10:00am to 11:00am at Hotel

Registration for Day 2 will start from 11:00 am onwards

Day/timings	Agenda	Topic
11:30am-12:30pm	Performance, Execution and Breach of Contract	<ul style="list-style-type: none"> Consequence of non -performance. Managing changes and variation in contract Handling breaches in contract. Remedies available.
12:30pm- 2:00pm	Forms & Structures of Contract Agreements & Terms and Conditions of Contract	<ul style="list-style-type: none"> Different forms of Contract Agreements like PPP/HAM, EPC, Item Rate, DBOT, FIDIC, MDBs and national contract templates General Conditions of contract Special conditions of contract
2:00pm-3:00pm	Lunch Break	

3:00pm – 5:00pm	Best Practices in Contract Management & its application	<ul style="list-style-type: none"> • Proactive contract management techniques • Effective control measure to avoid disputes. • Practical tips for Employers • Case Study • Group Activities/ Exercises
5:00 pm onwards	Closure of Day 2 followed by Evening Tea	
Gala Dinner from 8:00pm to 10pm followed by Games and Cultural Activities		

Day 3: 26th April 2024, Friday

Breakfast from 8:00am to 10am at Hotel

Registration for Day 3 will start from 9:30 am onwards

Day/timings	Agenda	Topic
10:00am – 11:30am	Managing risk and financial security in contract	<ul style="list-style-type: none"> • Need for financial security and timely payments under contract • Securitising performance obligations • Risk mitigation, insurance & Incoterms • Management of claims
11:30am- 12:00pm	Tea Break	
12:00pm- 1:00 pm	Conflict Avoidance & Dispute Resolution (Pre-Arbitration)	<ul style="list-style-type: none"> • Negotiation • Adjudication and Dispute Boards • Mediation • Conciliation
1:00 pm-2:00 pm	Lunch	
2:00pm- 4:00 pm	Arbitration & Beyond	<ul style="list-style-type: none"> • Relevant Arbitration act and other provisions and amendments <ul style="list-style-type: none"> ➤ appointment of arbitrator ➤ Interim relief by court and tribunal ➤ termination of mandate of arbitrator ➤ submission and justification of claims ➤ hearing and time lines ➤ contents of awards ➤ setting aside of award ➤ enforcement and Appeal • International Arbitration • Handling litigations
4:00 pm onwards	Valedictory Session followed by Evening Tea	
Dinner from 8:00pm to 10pm at Hotel		

Day 4: 27th April 2024, Saturday (Subject to Confirmation)

7:00 am – 8:00 am	Breakfast at Hotel	
8:00 am– 11:00 am	Visit to Pashupatinath Temple, Kathmandu, Nepal	
11:00 am onwards	Departure to Nepal Airport from the temple	