

## **CSR PROJECT EXCELLENCE CONTEST GUIDELINES**

**ONLINE | 20<sup>TH</sup> SEPTEMBER, 2024**

### **CSR PROJECT CONTEST GUIDELINES**

#### **Qualification Criteria to be eligible to qualify for CSR Project Excellence Contest**

- Public Sector Undertakings or Private Sector Companies which fall under the ambit of section 135 of the Companies Act, 2013 will be eligible to apply.
- Each project entry must provide details of **One CSR project only**. Please do not submit entries which relate to company's generic CSR.
- The applicant must have been directly involved in the implementation / execution / funding / oversight / supervision of the project.
- The project received would be evaluated on the basis of Design, Quality of Implementation, Monitoring (MIS), Impact and Evaluation (particularly independent / third party evaluation where applicable) through a jury presentation.
- All application and PPT should be submitted online (via email) latest by 15<sup>th</sup> Sep. Registration & Consent Form along with payment can be submitted earlier to confirm participation.

#### **FORMAT GUIDELINES**

Each project entry must be submitted by 15<sup>th</sup> Sep or earlier in the subscribed format in PPT.

PPT format should broadly include the items mentioned below.

*One slide in PPT to contain below information:*

- Start Date of the Project.
- Completion Date of the Project or mention if the project is an ongoing one.
- Net profit of company for last 3 years & average of last 3 years net profit? If ok to share.
- What is 2 % of average of net profit of last year's net profit?
- What is the CSR budget for the current financial year 2023-24? What has the CSR spend been of the company in each of last 3 financial years i.e. 2023-24, 2022-23, 2021-22?
- Amount of financial allocation for the Project proposed for entry (In case of multi-year project please indicate year wise allocation)

Other Slides to Include :

- Baseline survey (if any).
- Processes adopted for documentation.
- Processes adopted for monitoring.
- Processes adopted for evaluation include impact evaluation.
- Any other aspects worthy of note.

- PPT format must not exceed 13 slides (including “introductory” and “thank you”).
- In PPT format only Verdana font to be used with minimum 24 size. This will not apply to diagrams, photographs, graphics etc.
- Duration of completed project being submitted should not be below 6 months.
- The evaluation report for completed project to be submitted by participating organisation as available (if any audit report/submission to Ministry of Corporate Affairs/any other credible organisation)
- Ongoing projects will also be accepted provided they are at least 6 months old.
- Best projects in each category will be recognized in the Summit.
- Recognized winning projects will be presented at the Summit by the respective teams.

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**Contact Us:**

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